



EDUCATION AGENT APPLICATION FORM

Please note: Your response and any subsequent agreement with us is an agreement between your organisation and Newton College (NC).

Company Name	
Trading Name	
ABN/ACN	
Agent Registration Number i.e. MARA Number	
Address	
Country	
Phone Number	
Email	
Website	

- Are you a company partnership (Attach certification of registration)
- How long have you operated? _____ years
- Have you ever traded under any other name? Yes No If yes, explain

4. Locations of offices.

- My main office has Library Computing resources Seminar rooms
TV & video Multimedia

6. Number of staff and position(s).

	Position
1	
2	
3	
4	
5	





7. Do you comply with key obligations under the Education Services for Overseas Students (ESOS) legislation and National Code 2018?

Yes No

8. Are staff trained on the National Code 2018? Yes No

9. List three promotional activities you have conducted over the last year.

1. _____
2. _____

10. Membership in or registration with professional bodies. (Explain)

11. Licences and permits held. (Copies attached)

12. Contact details of two referees from Australian colleges or universities with which you have an agency agreement.

References	
Reference 1:	Contact Name:
	Contact Number:
	Email:
	Address:
Reference 2	Contact Name:
	Contact Number:
	Email:
	Address:

13. Convictions for criminal offences by directors, principals or key staff.

Yes No

If yes, please attach explanatory letter.

14. Current or past legal proceedings against the organization, its directors, principals or key staff.

Yes No

If yes, please attach explanatory letter.

15. Numbers of students sent to Australia for each of the past 3 years by education sector.

ELICOS _____ (number)

VET _____ (number)





I, (Print Name) _____ a legal representative of (Organisation Name) _____, agree that the information that I have provided to Newton College in this Education Agent Application Form is true and correct at the time of submission. I understand that Newton College will make an assessment of my organisation’s ability to be engaged as an Education Agent based on the information that I have provided.

Signature: _____ **Date:** _____

Print Name: _____

Please send this completed form with all required documents in writing to:

Email address: agent@newton.edu.au

Postal address:

For Brisbane Campus: International Admissions
Newton College
98 Cleveland 98 Cleveland Street Greenslopes
Brisbane QLD 4120

For Melbourne Campus: International Admissions
Newton College
Level 10, 190 Queen Street Melbourne VIC 3000

